APPLICATION FOR ISSUE OF DEGREE CERTIFICATE

To,
Controller of Examinations,
People's University,
Bhopal (M.P.) -462037

Sir,

I have been a student of this University studying regularly in the ………………………………….. and passed the Examination ………………………………….. in the year …………………………… Division. I request you to kindly issue me a Degree Certificate.

The Necessary fee Rs……………………………….……..has been deposited in Cash/Bank Draft/Receipt/Challan No…………………………………….Dated…………………………………….

1. Full Name (IN ENGLISH CAPITAL LETTERS) ……………………………… ……………………..
2. Father’s Name …………………………………………………………………………………………
3. Mother’s Name ………………………………………………………………………………………...
4. Examination Passed………………………..….Year………………….Division ………………………
5. Enrolment No……………………………………
6. Subjects ………………………………………………………………………………………………...
7. Name of the Institute …………………………………………………………………………… ……..

Your’s Faithfully

Date: ……………………..
Address: ..............................
Mobile No………………………

Signature of Student
Name of Student

NOTE: - 1. Please enclose Original and Photocopy of Statement of Marks of Examination passed. The Original copy will be returned back after verification. Degree will be issued only by post.
2. Money Orders will not be acceptable.

[Recommended/Not-Recommended]
Signature & Seal of HOI

INSTRUCTIONS

NOTE: -
1. Please enclose duly attested Photocopy of Statement of Marks/ Statement of Grade of Examination passed.
2. Migration and Provisional Certificate will be issued after 30 days of receipt of application with prescribed fees.